



# The Anglican Parish of Burnside-Harewood

## THE BURIAL OF ASHES AT ST JAMES', HAREWOOD.

Last updated February 2018

St James is a private cemetery and is governed by the vestry and wardens of the Anglican Parish of Burnside-Harewood. It is for the use of past and present members of the Parish and those who have family members already buried in the cemetery or interred in the Memorial Wall.

1. Applications to reserve a plot for burial of ashes should be made through the parish office.
2. A plan indicating the placement of ashes is kept in the Parish Office, with copies held by the Sexton and in the St James Vestry.
3. The preparation for and burial of ashes will be carried out by the Sexton: David Moyle  
Ph:358 8914, email [dandamoyle@xtra.co.nz](mailto:dandamoyle@xtra.co.nz)
4. Plaques must be the standard size of 180mm square and should contain text and Christian symbols only (e.g. cross). Photographs of the deceased on the plaque are not permitted.
5. Affixing of plaque:
  - a. **Either** Plaques must be affixed to the memorial wall by a qualified monumental mason in consultation with the Sexton. The cost of this work is the responsibility of the family.
  - b. **Or** Plaques must have 4 holes to enable them to be screwed onto the wall by the Sexton. They should be dropped off at the Parish Office at least 2 weeks before the date of burial.
6. Only loose ashes or ashes in a biodegradable container no larger than 28cm x 28cm are permitted to be buried. Please no plastic containers. A family representative should meet with the Sexton at least 3 days before the burial to approve the container for burial.
7. The burial should be accompanied by a short service of committal which is taken by the Vicar or another Christian minister. This can be arranged through the Parish office.

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Parish Office, 46 Kendal Avenue, Burnside, Christchurch 8053

Email: [office@burnside.org.nz](mailto:office@burnside.org.nz)

Phone: 03-358-8174, [www.burnside.org.nz](http://www.burnside.org.nz)

8. We ask for your help in keeping the wall a space that can be appreciated by all. Tributes placed at the base of the wall are limited to **fresh or artificial flowers only. Please no models, soft toys or other embellishments.** Empty jars for flowers are kept in the box by the tap.
9. We have a roster of volunteers who assist in keeping the memorial wall area tidy, including removal of wilted or faded flowers. We ask people to commit to helping one month per year. If you would like to join this roster, please contact the Parish office.
10. The **current** fees stand at \$340 and are broken down thus:

\$150	Cost of plot.
\$100	Sexton for his work
\$ 50	Donation for the clergy
\$ 40	Administration fee for reservation of plot. (non-refundable)

All figures are inclusive of GST.